

CASTLE ROCK DOWNTOWN ALLIANCE
Downtown Alliance Board of Director's Meeting

MINUTES of June 3, 2021

The Board of Directors of the Castle Rock Downtown Development Authority met in regular session on June 3, 2021, via Zoom Conference Call and in person at Castle Rock Town Hall at 3:30PM.

PRESENT

The DMA meeting started at 3:30PM.

DMA Members Present: KC Neel, Nick Lucey, Aidan Gray, Bernie Greenberg, Lou Scileppi, Jennifer Luce, Desiree LaFleur

DDA Members Present: Stu Butler, Andrew Wasson, John Manka, Kim Heideman, Josie Adler, Nick Hier, Kevin Bracken

STAFF: Kevin Tilson, Karah Reygers

PUBLIC ATTENDEES: Patty Van Eysden – Douglas County Libraries, Elizabeth Allen – Town Legal Counsel.

ALLIANCE PARTNERS: Julie Kirkpatrick – Town Long Range Project Manager, David Corliss – Town Manager, Caryn Johnson – Town Council District 5, Tara Vargish – Director of Development Services

CALL TO ORDER

KC Neel called the Downtown Merchants Association meeting to order at 3:30PM.

UNSCHEDULED PUBLIC COMMENT: No unscheduled public comment.

DMA ACTION ITEMS AND UPDATES

2021 Event Update: Staff presented updates on the 2021 Summer Event series, including details for Music in the Park, Street Party and Concert and the Classic Rock Cruise-In Car Show. A list of completed and remaining tasks for the month was presented.

The DMA will hold a TIPS certification for staff and board members in the month of June at the Douglas County Library. Staff asked the board to let us know if they would like to be certified.

ADJOURN

There being no further Alliance business, the meeting was adjourned at 3:35PM.

CALL TO ORDER

Stu Butler called the Downtown Alliance meeting to order at 3:36PM.

APPROVAL OF MINUTES

Minutes Approval: KC Neel motioned to approve the May 6, 2021; Alliance Board Minutes as presented; Lou Scileppi seconded the motion; the motion carried unanimously by the DMA. John Manka motioned

to approve the May 6, 2021, Alliance Board Minutes as presented; Andrew Wasson seconded the motion; the motion carried unanimously by the DDA.

UNSCHEDULED PUBLIC COMMENT: No unscheduled public comment.

STAFF UPDATE: Kevin Tilson informed the board that they are in the process of interviewing and hiring a new position in our office. DMA has contracted with an events group to help on the day of events, and we will consolidate the two in-house positions into one. Staff expects to have an announcement shortly to introduce our new team member.

Councilmember Johnson and Nick Lucey reminded the board that the Painting Positivity Mural unveiling will take place tomorrow, Friday, June 4, 2021, at 4:30 PM. This will be a public unveiling.

ALLIANCE ACTION ITEMS AND UPDATES

No Action Items and Updates were discussed.

ADJOURN

There being no further Alliance business, the meeting was adjourned at 3:41PM.

CALL TO ORDER

Stu Butler called the Downtown Development Authority meeting to order at 3:55PM.

UNSCHEDULED PUBLIC COMMENT: No unscheduled public comment.

DDA ACTION ITEMS AND UPDATES

The View Redevelopment Agreement: Kevin Tilson explained the details of The View Redevelopment Agreement and explained why certain terms were negotiated in the agreement. He also explained the positive outcomes that are expected from this project. This is the first time the full redevelopment agreement is being presented for signature to the DDA. John Manka moved to approve the Redevelopment Agreement as presented; Kim Heideman seconded the motion; the motion carried unanimously by the DDA.

DDA Representative for the Design Review Board: Kevin Tilson explained that the DDA Representative on the Design Review Board, expires every May 31st. The Design Review Board has two DDA Representative Seats on the Board and Town Council plans to make the appointments at the June 15, 2021, meeting. It is also noted that Town Council has a work session scheduled for June 23, 2021. Andrew Wasson motioned to recommend to Town Council, Stu Butler and John Manka to the Design Review Board; Josie Adler seconded the motion. The motion carried unanimously.

DDA Board Seats: Kevin Tilson explained that the DDA is accepting DDA Board applications until Tuesday, June 9, 2021, at the end of the day. The board directed staff to work with the DDA Selection Committee to send a recommendation to Town Staff before June 11, 2021.

UNSCHEDULED PUBLIC COMMENT: Desiree LaFleur encouraged the board to continue to be involved in the DRB. DDA Board Member recommends the elected member put on their education hat on and works toward informing his/her peers on the responsibilities of the DRB.

TRANSPORTATION: Kevin Bracken presented the idea of a shuttle bus as a means of transportation to create less vehicle traffic. Kevin Tilson marked as a possible future agenda item.

ADJOURN

There being no further Alliance business, the meeting was adjourned at 4:32PM.

The Castle Rock Downtown Development Authority approved these minutes on

9.1.2021

Date



John Manka, DDA Secretary

9.1.2021

Date



Bernie Greenburg, DMA Secretary