

CASTLE ROCK DOWNTOWN ALLIANCE
Downtown Alliance Board of Director's Meeting
MINUTES of August 8, 2024

ATTENDANCE FOR ALL MEETINGS

DMA

Jordan Hinton, Desiree LaFleur

DDA

Stu Butler, Kim Heideman, Andrew Wasson, David Miles, Kevin Bracken

STAFF

Birgit Braehler, Kevin Tilson, Karah Reygers

ALLIANCE PARTNERS

Tara Vargish – Town of Castle Rock, Kevin McHugh – Castle Rock Chamber, Colbe Galston - Douglas County Libraries; George Teal – Douglas County Commissioner

PUBLIC ATTENDEES

Brad Ogden, Hilleary Everist, Angela DiLeo, Caryn Johnson

CALL TO ORDER DDA

Stu Butler called the Downtown Development Authority meeting to order at 12:05PM and took attendance.

DDA ACTION ITEMS AND UPDATES

Resolution 2024-003 – June 13, 2024, Meeting

The DDA cancelled their June 13, 2024, regularly scheduled meeting because no business or action from the board was needed. Per bylaws and prior Council direction, the DDA Board needs to ratify this cancellation with a resolution.

Motion

Kim Heideman motioned to approve Resolution 2024-03 as presented; David Miles seconded the motion; the motion carried unanimously by the DDA.

Introduction of 2025 DDA Budget

Staff introduced the 2025 DDA Budget to the board and answered questions from the board. The budget must be introduced to the DDA Board, by State requirement, before October 15th of each year.

The budget will be presented to the Town Council next for approval and then brought back to the DDA for adoption. Before adoption by the DDA Board, staff will run an article in the CR Newspress letting the public know that the budget is available for review.

Motion

Andrew Wasson made a motion to direct staff to present the 2025 DDA Budget to Town Council including any necessary minor changes; David Miles seconded the motion; the motion carried unanimously by the DDA.

Facade Grant Request – 734 Wilcox Street

John Propp, of John Propp Commercial Group and the owner of the property, has submitted a façade grant application for the property at 734 Wilcox Street. A summary of that request was provided and questions answered.

Motion

David Miles motioned to approve the façade grant funding for 734 Wilcox Street in the amount of \$5,750 for construction and materials; Kim Heideman seconded the motion; the motion carried unanimously by the DDA.

Façade Grant Request – Castle Rock Museum

Angie DeLeo, Director of the Castle Rock Museum and Historical Society has submitted a façade grant application for the Castle Rock Museum located at 420 Elbert Street. A summary of that request was provided by Karah Reygers.

Motion

Andrew Wasson motioned to approve the façade grant funding for 213 Perry Street in the amount of \$5000 for construction and materials; David Miles seconded the motion; the motion carried unanimously by the DDA.

ADJOURN

There being no further DDA business, the meeting was adjourned at 12:49PM.

The Castle Rock Downtown Development Authority approved these minutes on

11.14.2024

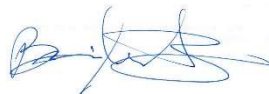
Date



John Manka, DDA Secretary

11.14.2024

Date



Bernie Greenberg, DMA Secretary