

**CASTLE ROCK DOWNTOWN ALLIANCE**  
**Downtown Alliance Board of Director's Meeting**

**MINUTES of August 2, 2018**

The Board of Directors of the Castle Rock Downtown Merchants Association and Downtown Development Authority met in regular session on Thursday, August 2, 2018 at The Move Building at 202 6<sup>th</sup> Street #200, Castle Rock, CO 80104. The DMA meeting started at 3:30pm.

**PRESENT**

**DDA Members Present:** Greg Boman, Mike Trede, Nick Hier, John Manka, Stu Butler

**DMA Members Present:** Jason Gray, Steve Spencer, Lynne Hurlburt, Denise Fuller

**STAFF:** Kevin Tilson, Alliance Director; Angie Vencill, Assistant Director; Kristen Bowling, Project Manager

**ALLIANCE PARTNERS:** Jason Bower; Town Council Liaison

**PUBLIC ATTENDEES:** Suzanne Larue, Douglas County Libraries

**CALL TO ORDER**

Jason Gray called the DMA meeting to order at 3:30pm.

**DMA ACTION ITEMS AND UPDATES**

**2018 Event Update:** Staff gave an update on the 2018 event season including the amount of sponsor dollars received to date.

**Preliminary P&L Review:** Staff presented profit and loss statements for Movie 1, Car Show Street Party & Concert, Car Show, Movie 2 and Fun in the Sun.

**ADJOURN**

There being no further DMA business, the meeting was adjourned at 4pm.

**CALL TO ORDER**

Jason Gray and Stu Butler called the Downtown Alliance meeting to order at 4pm.

**APPROVAL OF MINUTES**

**Minutes Approval:** The June 25, 2018 minutes were submitted for approval by both Boards. Denise Fuller motioned to approve the minutes as presented for the DMA, Steve Spencer seconded the motion; motion carried unanimously by the DMA. Stu Butler motioned to approve the minutes as presented for the DDA, Mike Trede seconded the motion; motion carried unanimously by the DDA.

**UNSCHEDULED PUBLIC COMMENT**

There was no unscheduled public comment.

**STAFF UPDATE**

Kevin Tilson and Angie Vencill provided a brief staff update.

**ALLIANCE ACTION ITEMS AND UPDATES**

**Rink Update:** The Alliance Staff is in the early planning stages for Rink at the Rock. Staff presented the revised Information Sheet for the 2018/2019 season and met with the Rink Committee on August 1, 2018 to discuss potential changes for 2018/2019. Based on last season's attendance numbers, staff proposed to eliminate Wednesday hours, reduce Sunday hours and no longer offer the broomball program. Stu Butler motioned to approve the changes as outlined above and on the Rink at the Rock Information Sheet for the 2018/2019 Season, John Manka seconded the motion; motioned carried unanimously by the Alliance. John Manka motioned to authorize staff to order 5 skate aids at a cost of approximately \$30 each, Mike Trede seconded the motion; motioned carried unanimously by the Alliance.

**ADJOURN**

There being no further Alliance business, the meeting was adjourned at 4:25pm.

**CALL TO ORDER**

Greg Boman called the Downtown Development Authority meeting to order at 4:25pm.

**UNSCHEDULED PUBLIC COMMENT**

There was no unscheduled public comment.

**DDA ACTION ITEMS AND UPDATES**

**DDA Board Member Elections:** Staff is happy to welcome re-elected board members Dennis Dickey and Mike Trede to the Downtown Development Authority Board. The board appointments are four-year terms, expiring June 30, 2022. Both DDA Board Member recommendations were taken to Town Council and passed on July 17, 2018.

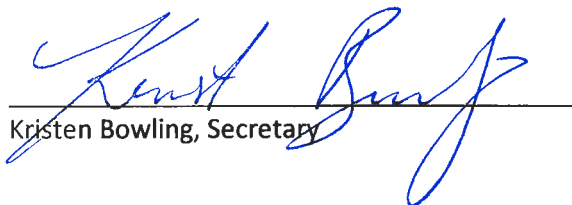
**221 Wilcox Update:** Staff provided an update on the proposed project at 221 Wilcox Street including details on estimated fees, new project design, increasing construction costs and ultimately, Confluence Companies putting the project on hold.

**ADJOURN**

There being no further Downtown Development Authority business, the meeting was adjourned at 4:40pm.

The Castle Rock Downtown Alliance approved these minutes on

9/7/18  
\_\_\_\_\_  
Date

  
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Kristen Bowling, Secretary