

**CASTLE ROCK DOWNTOWN ALLIANCE**  
**Downtown Development Authority Board Retreat**

**MINUTES of September 8, 2017**

The Board of Directors of the Castle Rock Downtown Merchants Association and Downtown Development Authority met in on Friday, September 8, 2017 at 5601 Olde Wadsworth Blvd #210, Arvada, CO 80002. The DDA meeting started at 10:30am.

**PRESENT**

**DDA Members Present:** Greg Boman, Dennis Dickey, John Manka, Stu Butler

**DMA Members Present:** None

**STAFF:** Kevin Tilson, Alliance Director; Angie Vencill, Assistant Director; Kristen Bowling, Project Manager; Frank Gray, President Castle Rock Economic Development Council; Marcus Notheisen Vice President Castle Rock Economic Development Council

**ALLIANCE PARTNERS:** There were no Alliance Partners present.

**PUBLIC ATTENDEES:** KC Neel, Castle Rock Bike and Ski

**CALL TO ORDER**

Greg Boman called the meeting to order at 10:30am.

**UNSCHEDULED PUBLIC COMMENT**

There was no unscheduled public comment.

**Arvada URA:** Maureen Phair, Executive Director of the Arvada Urban Renewal Authority, spoke to the Board about various Arvada development projects, the use of TIF and the value of adding density downtown.

**STAFF UPDATE:** In the interest of saving time, Kevin Tilson did not give a staff update.

**DDA ACTION ITEMS AND UPDATES**

**Review of DDA Metrics:** Staff reviewed the DDA Funding Metrics with the Board. The report showed the 4 DDA funding sources including the projected 3 mill levy amount from the preliminary numbers released by the County Assessor, the Town dollar match and projected 2018 sales and property tax increment.

**Introduction of 2018 Budget:** Staff introduced the proposed 2018 budget for Board consideration and discussion.

**Executive Session – Downtown Projects:** Stu Butler motioned for the Board to enter Executive Session to determine positions relative to matters subject to negotiations, develop a strategy for negotiations and/or instruct negotiations pursuant to CRS 24-6-402(4)(b), seconded by John Manka; motion carried unanimously.

**Executive Session – Personnel:** The Board entered Executive Session to consider personnel matters, pursuant to C.R.S. § 24-6-402(4)(f).

**ADJOURN**

There being no further DMA business, the meeting was adjourned at 12:15pm.

October 5, 2017

Date

Angela O. Vincill

Angela Vincill, Secretary